

## JOB DESCRIPTION

### *Science Officer – Seascope Belgium*

**Start date:** As soon as possible

**Duration:** Permanent position

**Working hours:** Full time

**Employer:** Seascope Belgium

**Location:** Seascope Belgium Brussels Office, Brussels, Belgium. Travel to meetings elsewhere in Europe and beyond will be required on occasion. Remote working from Ireland or Spain would be considered in exceptional cases for the right candidate.

**Short description:**

Seascope Belgium seeks to recruit an experienced, high-performing and versatile science officer to take on a position as Project Manager, and join its dynamic team working across a portfolio of projects related to ocean management and environmental sustainability. This position will extend the team's project management capacity by contributing to selected scientific projects where Seascope plays a role in ocean knowledge management, science policy support, stakeholder communication and engagement, strategic road mapping and marine environmental management.

The successful candidate would support existing and new projects in the Seascope Belgium portfolio matching his/her competences and background across the broad thematic working areas of marine biology and biodiversity, ocean policy, marine data, maritime spatial planning, marine and environmental research infrastructure services, and advancing a sustainable blue economy (see [www.seascopebelgium.be](http://www.seascopebelgium.be) website for the full portfolio).

**Role & Responsibilities:**

The main tasks and responsibilities will include the following:

- Project management and organisational/scientific/technical implementation of Seascope Belgium's activities in ongoing and new European collaborative projects, keeping track of all deliverables, milestones and tasks; Ensuring the quality and timely delivery of all outputs.
- Contribute to pan-European technical studies, strategic roadmaps and foresight exercises in the relevant thematic area (e.g., marine biodiversity data management, data requirements and product development, biodiversity protection, pollution, marine data and knowledge sharing mechanisms, ocean observing and interoperability issues, circular blue economy);
- Organise and chair project meetings and workshops, develop minutes and produce quality reports and outputs;
- Develop well-researched and scientifically accurate content for project and communication outputs and liaise with team members to bring in relevant competencies as required to meet the project objectives;
- Represent Seascope Belgium at project meetings and workshops;
- Contribute to or lead the production of high-quality papers, policy briefs, communication materials, minutes and reports;
- Working with senior management to ensure contractual reporting requirements in the framework of Horizon Europe or relevant funding body.

**Profile and competences required:**

The successful candidate is expected to have the following qualifications and competences:

- Qualification in a relevant discipline at Masters level or higher with a specialisation in natural, marine or environmental science, policy or governance;
- Demonstrable track record with at least 8 years of experience working in the domain of marine or environmental science, scientific project management or related field, implementing and overseeing work involving ocean science, marine data flows and visualisation, data and information product development, science policy advice and foresight, environmental assessment and/or marine knowledge generation/management;
- Versatility and flexibility to adapt to changing requirements, independent worker, solution-focused creative thinker and problem solver.
- Experience working with multidisciplinary teams, with strong interpersonal and communication skills with ability to work transparently while applying a team-oriented work ethic.
- Ability to report progress and issues in an effective manner (internally and externally) and ability to draft concise and clear documents and reports without supervision;
- Excellent project management skills and ability to identify, address and overcome scientific and technical challenges.
- Able to combine social, organisational and project management efficiency with policy driven scientific and technical project goals;
- Excellent standard of spoken and written English. Knowledge of other European languages would be an advantage;
- Excellent organisational skills with capacity to multitask, to deliver on allocated tasks and to meet deadlines in pressurised situations;
- Ability to build successful and productive relationships with stakeholders, user groups and other project team members.
- Ability and willingness to work at strategic, tactical and operational levels, with a strong can-do attitude to handle the diverse requirements of this role.

**Additional expertise and qualities which would be beneficial:**

- Awareness and understanding of the marine science and policy landscape in Europe and globally, as well as the main stakeholders operating in this domain;
- Experience in European project management in a professional setting, with a qualification in project management being an advantage;
- Working knowledge of website content management systems (Drupal and Wordpress);
- Experience in presenting at international project meetings and workshops as well as in related stakeholder fora.

**Salary:**

This position comes with high expectations and commands an attractive remuneration package; salary will be commensurate with the qualifications and experience of the successful candidate.



**Application procedure and timeframe:**

Written applications comprising a tailored cover letter demonstrating an understanding of the role and our requirements and CV, including the names of two referees who can be contacted, should be submitted via email to [recruitment@seascopebelgium.be](mailto:recruitment@seascopebelgium.be). From 19 August onwards, applications will be reviewed as they are received with potential interview and processing shortly after. The position will be offered to the first applicant who meets the selection criteria (see profile and competences required) and positive evaluation after satisfactory interview, assessment and references.

For more information contact: [recruitment@seascopebelgium.be](mailto:recruitment@seascopebelgium.be)

***About Seascope***

Seascope Belgium is specialised in the provision of high-level advice to the marine sector, including industry, policymakers, NGOs and regulatory bodies. Our expertise includes marine and environmental project management, stakeholder consultation and engagement, promotion of ocean literacy and the management of marine data and information. Seascope activities are marked by excellence. We work alongside leading scientists around the world, and are partners in a number of major European research programmes addressing marine issues. For a full overview of the project portfolio and activities, please visit our website at [www.seascopebelgium.be](http://www.seascopebelgium.be).